

National Delegations in Thematic Programme Committees

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**RULES OF PROCEDURE FOR THE PROGRAMME COMMITTEE FOR
THE SPECIFIC PROGRAMME IMPLEMENTING HORIZON 2020 - THE
FRAMEWORK PROGRAMME FOR RESEARCH AND INNOVATION (2014-
2020)**

THE PROGRAMME COMMITTEE FOR THE SPECIFIC PROGRAMME
IMPLEMENTING HORIZON 2020 - THE FRAMEWORK PROGRAMME FOR
RESEARCH AND INNOVATION (2014-2020),

Having regard to the Council Decision of 3 December 2013 establishing the specific programme implementing Horizon 2020 - the Framework Programme for Research and Innovation (2014-2020) and repealing Decisions 2006/971/EC, 2006/972/EC, 2006/973/EC, 2006/974/EC and 2006/975/EC¹, and in particular Article 10(1) thereof,

Having regard to Regulation (EU) No 182/2011 of the European Parliament and of the Council of 16 February 2011 laying down the rules and general principles concerning mechanisms for control by Member States of the Commission's exercise of implementing powers², and in particular Article 9(1) thereof,

Having regard to the standard rules of procedure published by the Commission³,

HAS ADOPTED THE FOLLOWING RULES OF PROCEDURE:

Programme Committees:

- 1. Strategic Configuration**
- 2. European Research Council, Marie Skłodowska-Curie Actions,**
- 3. Future and Emerging Technologies**
- 4. Research Infrastructures**
- 5. Information and Communication Technologies**
- 6. Nanotechnologies, Advanced Materials, Biotechnology, Advanced Manufacturing and Processing**
- 7. Space**
- 8. Innovation in Small & Medium Enterprises and Access to Risk Finance**
- 9. Health, Demographic Change and Well-being**
- 10. Food Security, Sustainable Agriculture and Forestry, Marine, Maritime and Inland Water Research, and the Bioeconomy**
- 11. Secure, Clean and Efficient Energy**
- 12. Smart, Green and Integrated Transport**
- 13. Climate Action, Environment, Resource Efficiency and Raw Materials**
- 14. Europe in a Changing World - Inclusive, Innovative and Reflective Societies**
- 15. Secure Societies – Protecting Freedom and Security of Europe and its Citizens**

- **Each Member State is considered to be one member of the programme committee**
- **At the meetings 29 Member States and 16 Associated Counties are represented by officially appointed delegate (1 per country) and expert (1 per country)**
- **Each member of the committee decides on the composition of its delegation and informs the chair. With the chair's permission, the delegations may be accompanied by experts who are not part of the delegation**
- **A Member State delegation may represent a maximum of one other Member State.**

- **Only Member States can vote**
- **Each Member State has a certain number of votes**
- **When the committee's **opinion** is required, the outcome of the vote is decided by a **qualified majority** (260 votes from 352), where at least 15 delegations participate, who represent at least 62% of the EU population**
- **Where the **advisory procedure** leads to a vote, the outcome of the vote shall be decided by a **simple majority** (the majority of member states, ie 15)**

Belgium	12
Bulgaria	10
Czech Republic	12
Denmark	7
Germany	29
Estonia	4
Ireland	7
Greece	12
Spain	27
France	29
Croatia	7
Italy	29
Cyprus	4
Latvia	4
Lithuania	7
Luxemburg	4

Hungary	12
Malta	3
The Netherlands	13
Austria	10
Poland	27
Portugal	12
Romania	14
Slovenia	4
Slovakia	7
Finland	7
Sweden	10
UK	29
TOTAL:	352

Countries associated to Horizon 2020

Albania

Armenia

Bosnia & Herzegovina

Faroe Islands

Georgia

Iceland

Israel

Moldova

Montenegro

Norway

North Macedonia

Serbia

Switzerland

Tunisia

Turkey

Ukraine

Shadow Programme Committees and sub-groups(1)

Strategic Configuration

- 1. Adaptation to Climate Change Including Societal Information**
- 2. Cancer**
- 3. Healthy Oceans, Seas, Coastal and Inland Waters**
- 4. Climate-Neutral and Smart Cities**
- 5. Soil Health and Food**
- 6. 'Minimum Standards' for the operation of national support structures under Horizon Europe`**
 - 6.1. National Contact Point Coordinator for Horizon Europe**
 - 6.2. Legal and Financial National Contact Point for Horizon Europe**
- 7. Transitional Forum for European R&I Partnerships**
- 8. European Research Council (ERC)**
- 9. Marie Skłodowska-Curie Actions (MSCA)**
- 10. Research Infrastructures**

Shadow Programme Committees and sub-groups(2)

11. Health

12. Culture, creativity and Inclusive Society

13. Civil Security for Society

14. Digital, Industry and Space

15. Climate, Energy and Mobility

16. Food, Bioeconomy, Natural Resources, Agriculture and Environment

17. The European Innovation Council (EIC) and European Innovation ecosystems

18. Widening participation and strengthening the European Research Area

19. Fission

20. Research Infrastructures

21. Health

22. Culture, creativity and Inclusive Society



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Group Details - Commission Expert Group

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Details

Additional Information

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Subgroups

Statistics

Members

Name: Commission Expert group to act as "shadow"
Strategic Configuration of the Horizon Europe
Programme Committee (E03662)

Active

Policy Area: Research and Innovation

Lead DG: RTD - DG Research and Innovation

Type: Informal, Temporary

Scope: Limited

Mission: The objective of expert group is to provide advice, which will support the work of the European Commission in preparing the implementation of the Horizon Europe programme. The scope of work for this expert group will be centred on the process of Strategic Planning for Horizon Europe, which will result in the first Strategic Plan under Horizon Europe. It is expected that the Strategic Plan will be adopted as an implementing act, which will contain the following elements, as described in Article 4a, paragraph 3 of the draft Horizon Europe Specific Programme[1]: a) "Key strategic orientations for R&I support, including a

<https://ec.europa.eu/transparency/regexpert/index.cfm?do=groupDetail.groupDetail&groupID=3662>



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Group/subgroups: Commission Expert group to act as "shadow" Strategic Configuration of the Horizon Europe Programme Committee (main group)

Date/Time: 17/12/2020 09:30 - 13:00

Title: 15th meeting of the Shadow Strategic Configuration of the Horizon European Programme Committee

Place: Virtual

Open to the public: No

Web streaming: No

Documents: Agenda

[_Draft agenda_SPC 17 December 2020.pdf](#)

Meeting Minutes

[_Minutes 15th SPC 17 December final.pdf](#)

Working Document

[_Slides 15th Shadow PC 17 December 2020.pdf](#)

Estonian case:

- **Delegates – Estonian Research Council, Estonian Ministry of Education and Research**
- **Experts:**
 - **Universities and research institutions**
 - **Ministries**
 - **Enterprise Estonia**
 - **Archimedes Foundation**
 - **NGOs**
 - **Estonian Research Council**
- **Focus groups – enterprises, research institutions, universities, NGOs etc**



HORISONT 2020

EL teadusuuringute ja innovatsiooni programm

Põhidokumendid < Avalaht

Tutvustus

Meie teenused

Struktuur

Põhidokumendid

Kontaktid

Kalender

Otsi lehel

Otsi kodulehel



Põhidokumendid

- > Flash faili test
- > Horisont 2020 põhidokumendid
- > Euroopa intellektuaalomandi õiguste infokeskus
- > Horisont 2020 nõuandkogud (Advisory Groups)
- > Horisont 2020 programmikomitee liikmete nimekiri
- > Horisont 2020 nõuandvate kogude (Advisory Group) raportid

Põhidokumendid



Horisont 2020 põhidokumendid Participant Portalis
Horisondi nõuandvad kogud (Advisory Groups)
Horisont 2020 programmikomitee liikmete nimekiri

Viimati muudetud: 22.01.2020

Ürituste kalender



Aprill



M	T	W	T	F	S	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

SORTEERI:

Asukoht

Valdkond

22

BBi 2020. aasta taotlusvooru tutvustav ametlik infopäev Brüsselis

01

EU Green Week 2020

National delegations:

- ✓ Express their opinion orally at the meetings or in the written form between the meetings
- ✓ Participate in voting
- ✓ Exchange information and positions
- ✓ Introduce **the interests and positions of their own country** during the preparation phase of a new work programme or revision phase of the current work programme, and if needed, try to find allies and defend their interests
- ✓ Contribute to the discussions launched by the Member States or the Commission

Actual work of an efficient national representative/delegate:

- ✓ **Communication with universities/research institutions/enterprises/other actors of their thematic priority**
- ✓ **Communication with thematic NCPs**
- ✓ **Formation of contributing stakeholder network**
- ✓ **Communication with other national delegations for gaining support and securing the positions**
- ✓ **If possible, supporting the positions of other national delegations upon their request**
- ✓ **Participation in pre-meetings and working groups (if there are such in their field), to exchange internal and background information**
- ✓ **Reading the documents and doing the homework before the meetings**

The role of an expert:

- ✓ **The most important cooperation partner of the delegate**
- ✓ **Contributes to the work of national delegation with his/her thematic competence and experiences**
- ✓ **Keeps the delegate 'on the right track'**
- ✓ **Supports the delegate in formation of the contributing stakeholder network and participates in discussions**
- ✓ **Supports the delegate in formulating national positions and comments to the documents sent by the Commission**
- ✓ **Before the meetings reads the documents and gives advice to the delegate**
- ✓ **Participates in the Programme Committee meetings, if possible**
- ✓ **If alone at the meeting, informs the delegate of the outcome (memo)**

A meeting of the committee can be convened:

- **by the chair, either on his/her own initiative or**
- **at the request of a simple majority of members of the committee**

The meeting documents (invitation, agenda, materials to be discussed) are sent out to the PC delegations **two weeks before the meeting. Any deviation or exception must be very well justified.**

Officials of the European Parliament and national permanent representations are kept informed



EUROPEAN COMMISSION
DIRECTORATE-GENERAL FOR RESEARCH & INNOVATION
Directorate D – Clean Planet
DIRECTORATE-GENERAL ENERGY
Directorate C – Renewables, Research and Innovation, Energy Efficiency
Unit C5 – Ecological and Social Transitions

Brussels, 19/10/2020

Sent via AGM

Subject: → **Invitation to the 4th meeting of the informal Commission expert group acting as shadow Horizon Europe Programme Committee – sub-group "Climate, Energy and Mobility" – 13 November 2020**

Dear Expert,

I am pleased to invite you to attend the above-mentioned meeting, which will be held on **13 November 2020** via **videoconference** from 14h00 to 17h00.

You receive this invitation and related documents by email through the IT system AGM. Please confirm your attendance through the system.

All members joining by videoconference must commit themselves to ensure that they will attend the videoconference in secure premises that are not open to public, and that only themselves will access to the said premises during the videoconference meeting. Please note that in case the video link will be interrupted during the meeting you are deemed to be absent and not represented. Recording of the meeting by representatives is not permitted. The Commission may however record the meeting, as is already the case for meetings taking place in Commission premises.

Commission expert group acting as "shadow" Horizon Europe Programme Committee – sub-group "Climate, Energy and Mobility"

3rd meeting of 28 September 2020

Virtual meeting

DRAFT AGENDA



14:30–15:00	Welcome and Introduction – approval of the draft agenda	For information
15:00	Adoption of the draft minutes of the meeting of 26 June	For adoption
15:00–16:45	Discussion on first draft work programme (focus on general issues; detailed thematic comments to be discussed in the thematic workshops)	For discussion
16:45–17:20	European Partnerships – state of play	For information
17:20–17:30	Any other business	For information

The plenary session is preceded by three **thematic workshops** focussing on:

- Destination 1 and 2: Friday 25.9., 9:30–12:30
- Destination 3 and 4: Friday 25.9., 14:00–17:00
- Destination 5 and 6: Monday 28.9., 9:30–12:30

- After each meeting the meeting secretary sends out **draft minutes** reflecting the discussed topics, national positions, voting results (in case of voting) etc. Delegations may send their comments during a couple of weeks, after which the final minutes are distributed.
- **Confidentiality requirement** is taken very seriously, and it concerns everybody with the access to the PC materials
- The committee may create **working groups**, who (usually) meet one day before the official meeting. Sometimes the PC meeting starts with the presentation of the working group rapporteur
- The chair may invite representatives of third parties or other experts to talk on particular matters at the PC meetings

- **Involvement**
- **Cooperation**
- **Transparency**
- **Confidentiality**





Background forces of the Estonian national delegations – working groups of thematic experts:

- ✓ **Invited by the member of the national delegation or recommended by the host institution (university, ministry, professional association, enterprise etc)**
- ✓ **Have agreed to contribute to the working group and have signed the confidentiality declaration**
- ✓ **Are willing and interested in contributing to different phases of the work programme development**
- ✓ **Are able to maintain impartiality and are guided by national interests and needs**

Organisation of work :

The work of expert groups is coordinated by the national delegate, who decides which form of cooperation is the most efficient in concrete situations:

- **Exchange of e-mails**
- **Web-based communication**
- **Round-table discussions**

Expectations to the working group members during different periods of PC work:

- **Have a look at the documents (work programme, strategic documents)**
- **Upon request of the delegate give an input to preparation of the work programme in its initial stage for setting main priorities or formulation of concrete priorities**
- **Comment on/ criticise / specify the parts of the document linked to his or her professional field (mainly in the written form)**
- **Whenever possible participate in the round table discussions convened by the delegate**

Working document

ISSUE PAPER

Towards the first work programme of

Horizon-Europe cluster 5 ('Climate, Energy and Mobility')

Please note that:

- The impacts and issues listed in this document are preliminary.
- Not all impacts and issues listed in this document will be included in the first work programme.
- The number of issues and impacts listed in the document is not an indicator for the number of topics to be included in the first work programme, nor for the budget allocation to the different areas.
- The presentation of impacts and issues to be supported under European Partnerships is indicative and does not prejudice any future decision.
- This document does not address how cluster 5 will contribute to Missions.

DISCLAIMER

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52 pages

Horizon Europe
Draft Work programme 2021-2022
Cluster 5 ('Climate, Energy and Mobility')
Draft version 10-September-2020

Please note that:

- This document is work in progress and subject to changes.
- Due to the on-going negotiations of the Budgetary Authority on the budget 2021-2027, this document does not include budget indications for topics or areas.
- All topics included in this document are subject to budget availability. Topics may be withdrawn in case of lack of budget.
- Stakeholder consultations for some European Partnerships are still on-going. Topics implementing European Partnerships will be reviewed to take into account the results of the consultations.
- This document does not yet take into account activities to be supported under Horizon Europe Missions. Activities included in this document will be reviewed once activities supported under Missions will be known, with a view to ensuring coherence and complementarity.

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EN

Annex 8

Horizon Europe

Work Programme 2021-2022

8. Climate, Energy and Mobility

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Focus group members' 'manual':

- **Materials received from the delegate are confidential, they must not be distributed to the third parties or uploaded to a public site**
- **Focus group members may discuss the topics with their colleagues and team members**
- **Focus group is not a closed club – new members can be invited or recommended**
- **Any member can leave the group informing the delegate about this decision in writing**
- **Any contribution is of great value to the delegation, each member can decide how often and how much they can be involved**

- **Group membership is non-formal, and as such it does not include any restrictions for launching or participation in the projects (Programme Committee members are not allowed to be a coordinator or a partner in a framework programme project)**
- **Group membership gives a unique possibility to influence the processes and be well informed about the developments**

- **NCPs work on grass-root level, PC members work on the level of research policies**
- **NCPs communicate with potential proposers, PC members communicate with decision makers and policy developers**
- **NCPs and PC members are not competitors, they are colleagues**
😊

