

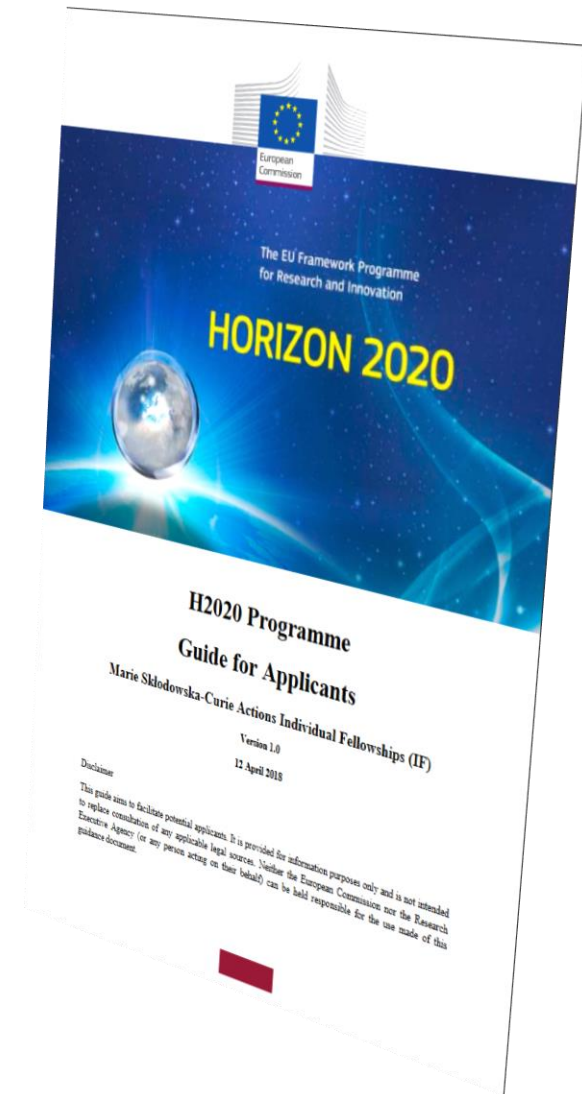


MSCA IF PROPOSAL: SUBMISSION EVALUATION GAP KRISTIN KRAAV

SOURCES OF INFORMATION I

OFFICIAL MATERIALS

- The **Guide for Applicants**:
http://ec.europa.eu/research/participants/data/ref/h2020/other/guides_for_applicants/h2020-guide-appl-msca-if-2018-20_en.pdf
- **Work Programme**:
http://ec.europa.eu/research/participants/data/ref/h2020/wp/2018-2020/main/h2020-wp1820-msca_en.pdf
- **Horizon 2020 On-line Manual**:
http://ec.europa.eu/research/participants/docs/h2020-funding-guide/index_en.htm
 - Application process
 - Links to general Horizon 2020 guidelines on horizontal issues, such as ethics, open access/open data, gender aspects in research, etc.



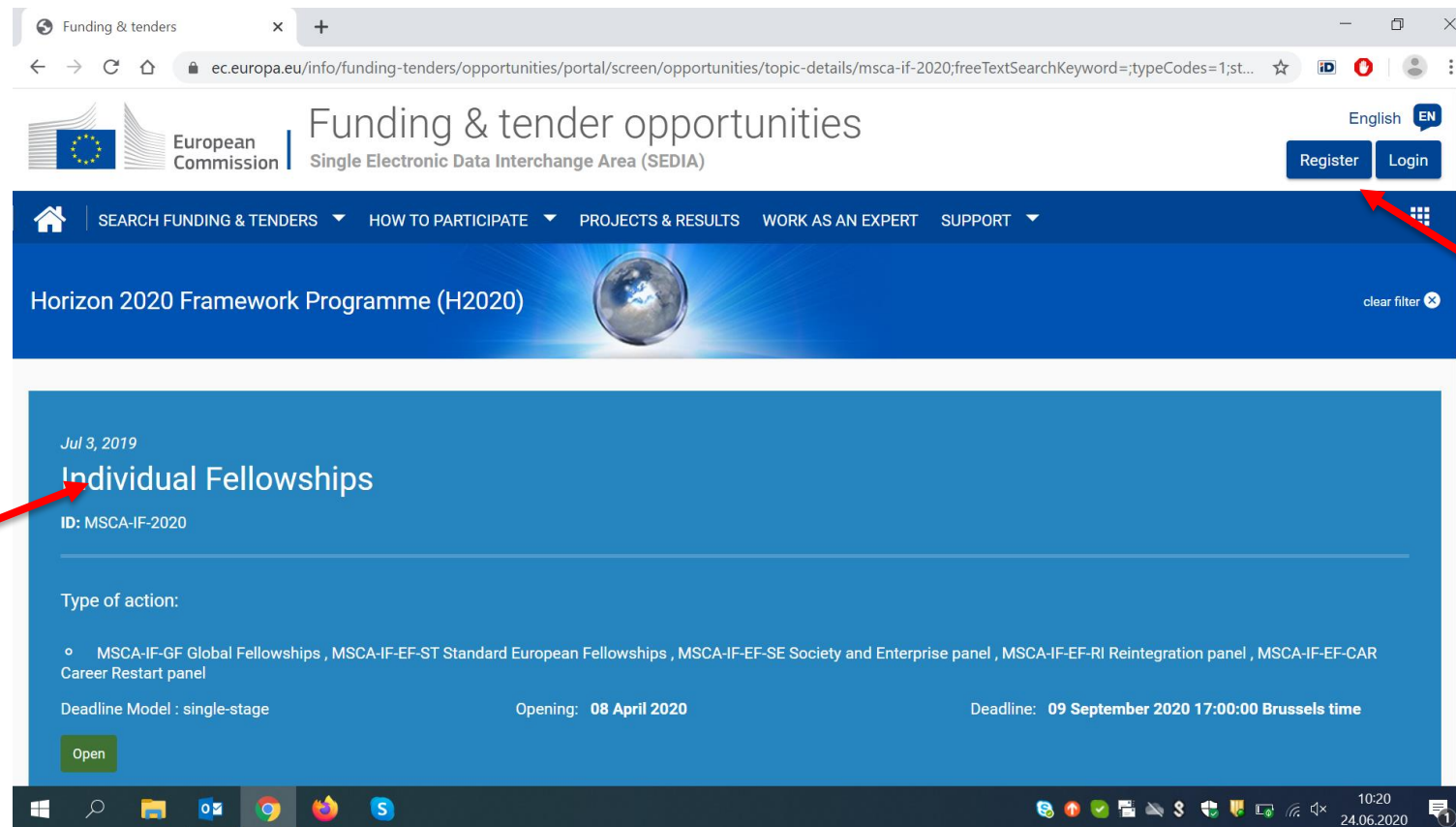
SOURCES OF INFORMATION II

USEFUL MATERIALS

- MSCA IF evaluators' guidelines (2018):
https://ec.europa.eu/info/sites/info/files/msca_if_2018_manual_for_evaluators_0.pdf
- Evaluators' briefing– videos (H2020 general):
https://ec.europa.eu/info/briefings-horizon-2020-independent-experts_en
- MSCA NCP project Net4Mobility+ materials:
<https://www.net4mobilityplus.eu/scientific-community/>
 - **Handbook**; flyers; success stories; videos; FAQ; statistics; Expressions of Interest

PROPOSAL SUBMISSION

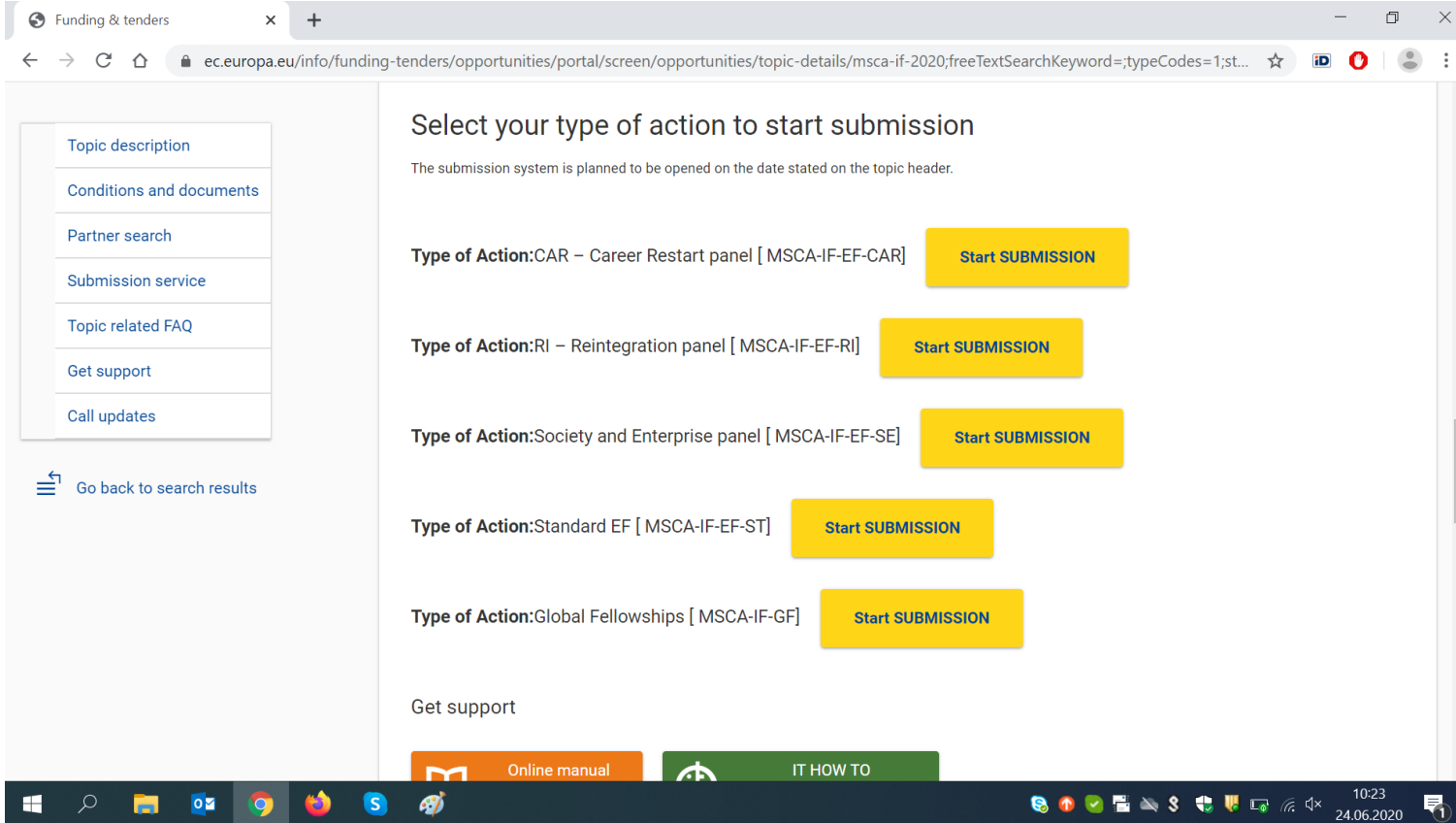
MSCA IF SUBMISSION PROCESS



The screenshot shows a web browser window displaying the European Commission's 'Funding & tender opportunities' page. The page title is 'Funding & tender opportunities' and it is part of the 'Single Electronic Data Interchange Area (SEDIA)'. The language is set to English (EN). There are 'Register' and 'Login' buttons in the top right corner. A red arrow points to the 'Register' button. Below the navigation bar, there is a banner for 'Horizon 2020 Framework Programme (H2020)'. The main content area shows the details for 'Individual Fellowships' (ID: MSCA-IF-2020) as of July 3, 2019. The 'Type of action' includes MSCA-IF-GF Global Fellowships, MSCA-IF-EF-ST Standard European Fellowships, MSCA-IF-EF-SE Society and Enterprise panel, MSCA-IF-EF-RI Reintegration panel, and MSCA-IF-EF-CAR Career Restart panel. The 'Deadline Model' is 'single-stage', the 'Opening' date is '08 April 2020', and the 'Deadline' is '09 September 2020 17:00:00 Brussels time'. There is an 'Open' button at the bottom of the details section. A red arrow points to the 'Individual Fellowships' title. The Windows taskbar at the bottom shows the time as 10:20 on 24.06.2020.

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/topic-details/msca-if-2020>

MSCA IF SUBMISSION PROCESS



The screenshot shows a web browser window with the URL ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/topic-details/msca-if-2020;freeTextSearchKeyword=;typeCodes=1;st.... The page title is "Select your type of action to start submission". Below the title, a note states: "The submission system is planned to be opened on the date stated on the topic header." The main content area lists five action types, each with a corresponding yellow "Start SUBMISSION" button:

- Type of Action:**CAR – Career Restart panel [MSCA-IF-EF-CAR] **Start SUBMISSION**
- Type of Action:**RI – Reintegration panel [MSCA-IF-EF-RI] **Start SUBMISSION**
- Type of Action:**Society and Enterprise panel [MSCA-IF-EF-SE] **Start SUBMISSION**
- Type of Action:**Standard EF [MSCA-IF-EF-ST] **Start SUBMISSION**
- Type of Action:**Global Fellowships [MSCA-IF-GF] **Start SUBMISSION**

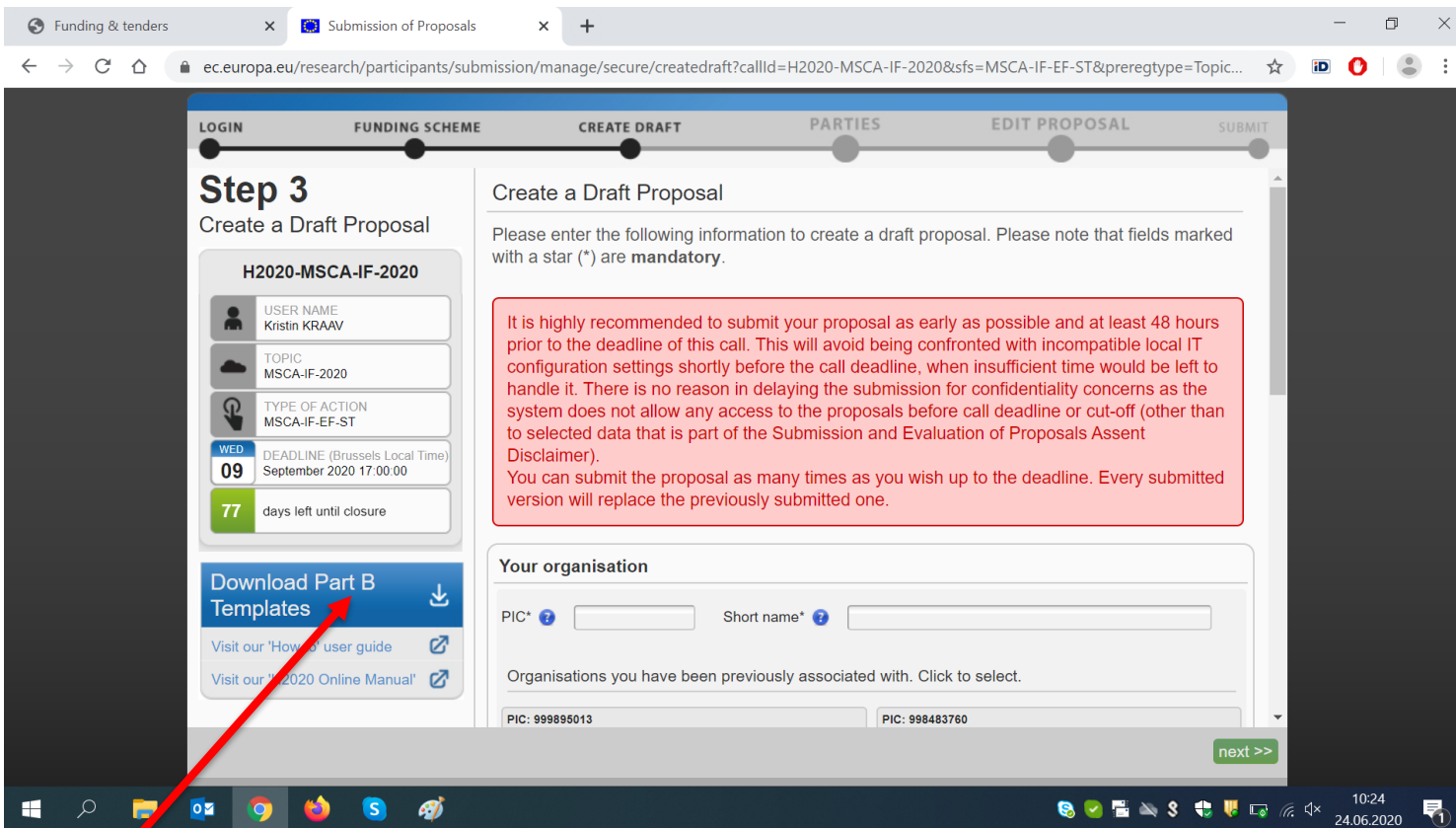
At the bottom of the page, there is a "Get support" section with two buttons: "Online manual" and "IT HOW TO". The browser's taskbar at the bottom shows the Windows logo, search icon, and various application icons. The system tray on the right indicates the time as 10:23 and the date as 24.06.2020.

MSCA IF SUBMISSION PROCESS

Your organisation =
your **host** organisation

PIC – the code of your
host: use Search and
verify with the
supervisor (host
contact)

If you get it wrong,
change in Step 4



ec.europa.eu/research/participants/submission/manager/secure/createdraft?callId=H2020-MSCA-IF-2020&sfs=MSCA-IF-EF-ST&preregtype=Topic...

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

Step 3

Create a Draft Proposal

H2020-MSCA-IF-2020

USER NAME
Kristin KRAAV

TOPIC
MSCA-IF-2020

TYPE OF ACTION
MSCA-IF-EF-ST

WED 09 DEADLINE (Brussels Local Time)
September 2020 17:00:00

77 days left until closure

Download Part B Templates

Visit our 'How to use' user guide

Visit our '2020 Online Manual'

Create a Draft Proposal

Please enter the following information to create a draft proposal. Please note that fields marked with a star (*) are **mandatory**.

It is highly recommended to submit your proposal as early as possible and at least 48 hours prior to the deadline of this call. This will avoid being confronted with incompatible local IT configuration settings shortly before the call deadline, when insufficient time would be left to handle it. There is no reason in delaying the submission for confidentiality concerns as the system does not allow any access to the proposals before call deadline or cut-off (other than to selected data that is part of the Submission and Evaluation of Proposals Assent Disclaimer). You can submit the proposal as many times as you wish up to the deadline. Every submitted version will replace the previously submitted one.

Your organisation

PIC* Short name*

Organisations you have been previously associated with. Click to select.

PIC: 998895013 PIC: 998483760

next >>

MSCA IF

PROPOSAL SUBMISSION – STEP 3

Your role: supervisor,
researcher, contact

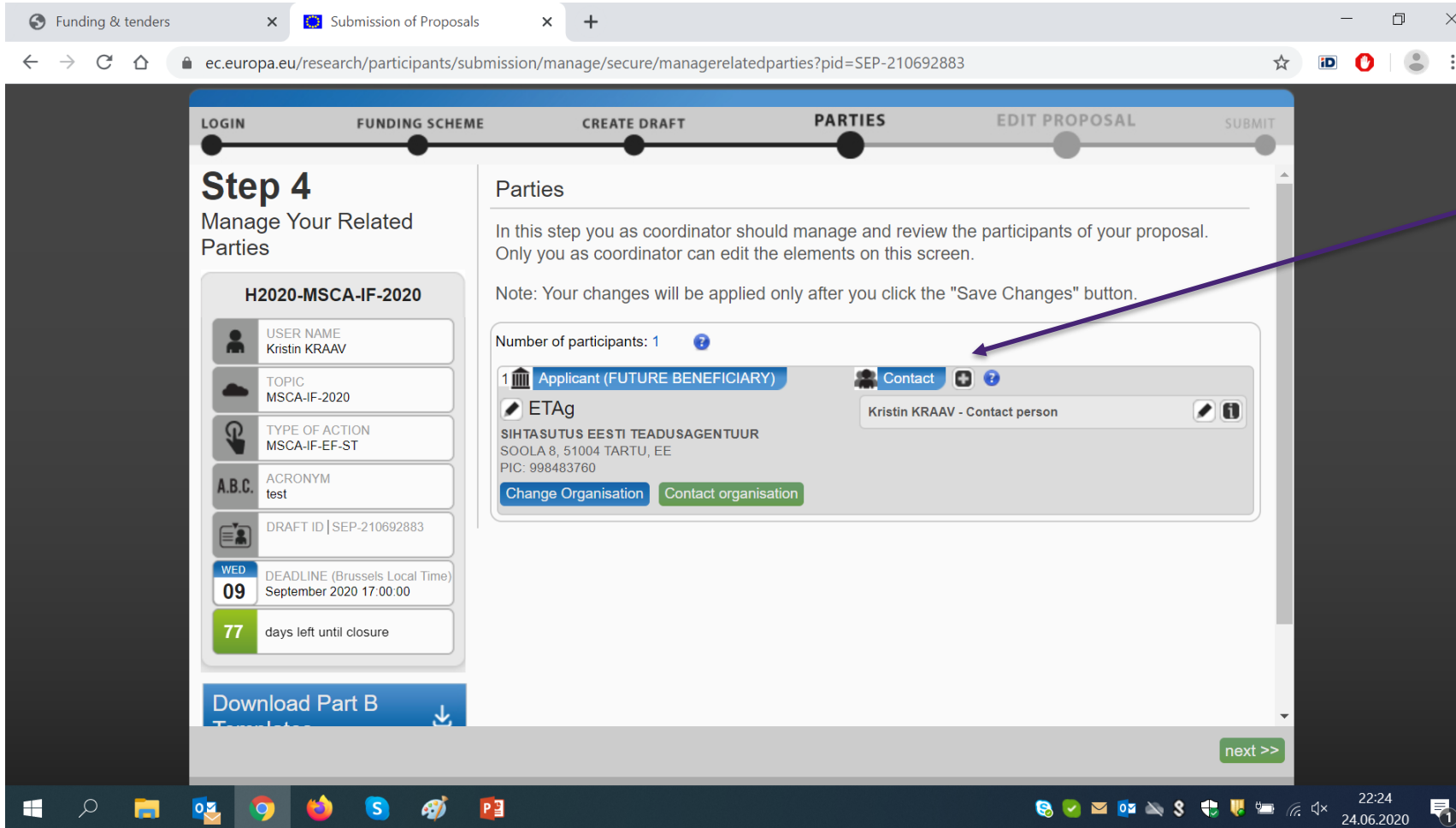
Acronym, Title

Scientific panel

- All of the above can be
changed in Part A

After completing this
part you get a warning
from system that the
Host will be notified and
you have to accept the
conditions

MSCA IF PROPOSAL SUBMISSION – STEP 4



The screenshot shows a web browser window with the URL ec.europa.eu/research/participants/submission/manager/secure/managerelatedparties?pid=SEP-210692883. The interface is titled "Step 4: Manage Your Related Parties" and includes a progress bar with steps: LOGIN, FUNDING SCHEME, CREATE DRAFT, PARTIES (current), EDIT PROPOSAL, and SUBMIT.

Step 4
Manage Your Related Parties

H2020-MSCA-IF-2020

- USER NAME: Kristin KRAAV
- TOPIC: MSCA-IF-2020
- TYPE OF ACTION: MSCA-IF-EF-ST
- ACRONYM: test
- DRAFT ID: SEP-210692883
- DEADLINE (Brussels Local Time): September 2020 17:00:00
- 77 days left until closure

Parties

In this step you as coordinator should manage and review the participants of your proposal. Only you as coordinator can edit the elements on this screen.

Note: Your changes will be applied only after you click the "Save Changes" button.

Number of participants: 1

1 Applicant (FUTURE BENEFICIARY)

Contact

ETAg
SIHTASUTUS EESTI TEADUSAGENTUUR
SOOLA 8, 51004 TARTU, EE
PIC: 998483760

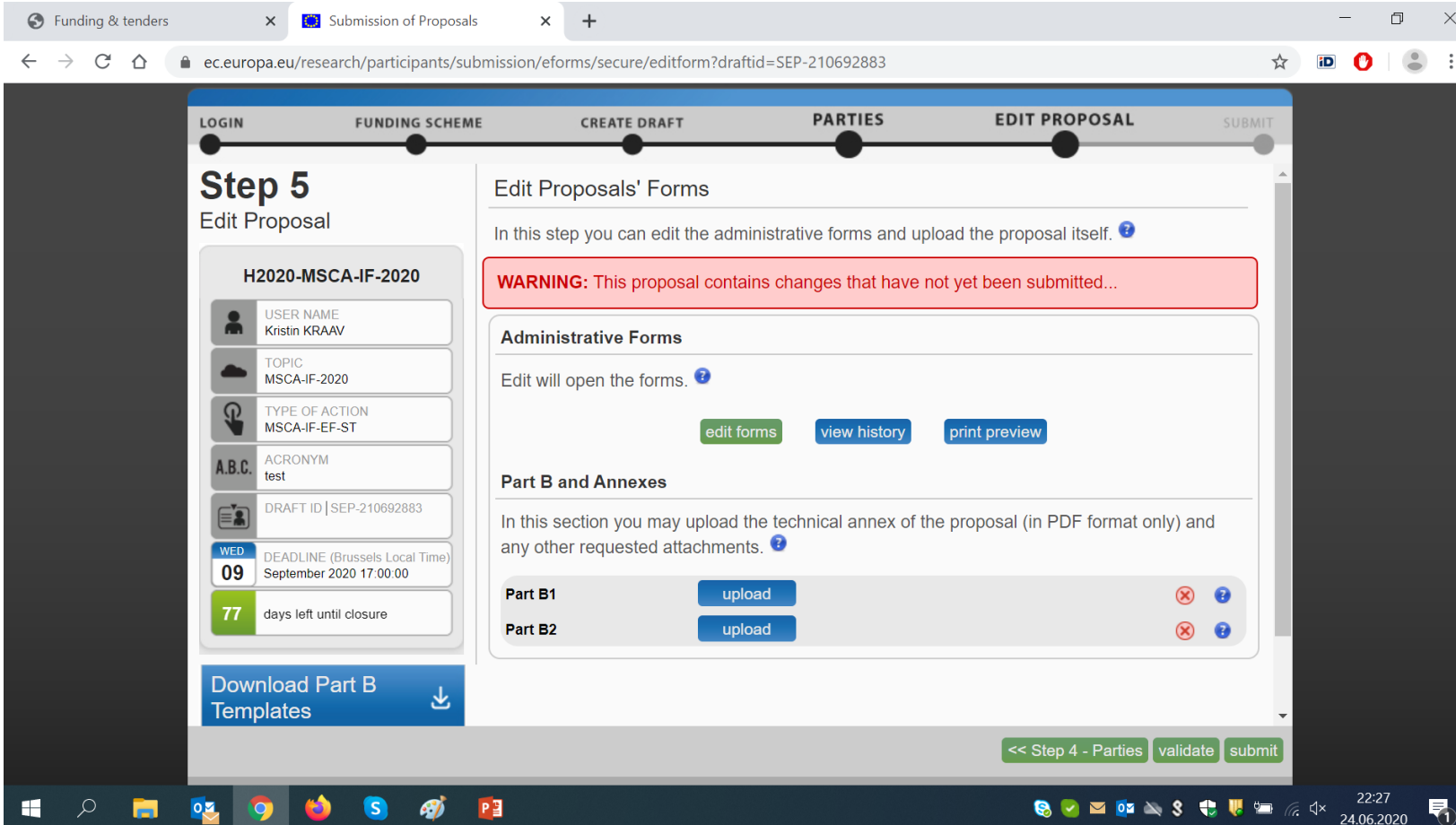
Change Organisation Contact organisation

Kristin KRAAV - Contact person

next >>

Add contact persons: supervisor, etc.

MSCA IF PROPOSAL SUBMISSION – STEP 5



The screenshot shows a web browser window with two tabs: 'Funding & tenders' and 'Submission of Proposals'. The address bar shows the URL: ec.europa.eu/research/participants/submission/eforms/secure/editform?draftid=SEP-210692883. The browser window displays the 'Edit Proposal' step of the submission process.

The interface features a progress bar at the top with steps: LOGIN, FUNDING SCHEME, CREATE DRAFT, PARTIES, EDIT PROPOSAL (current), and SUBMIT.

Step 5
Edit Proposal

H2020-MSCA-IF-2020

- USER NAME: Kristin KRAAV
- TOPIC: MSCA-IF-2020
- TYPE OF ACTION: MSCA-IF-EF-ST
- ACRONYM: test
- DRAFT ID | SEP-210692883
- DEADLINE (Brussels Local Time): WED 09 September 2020 17:00:00
- 77 days left until closure

[Download Part B Templates](#)

Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself. ?

WARNING: This proposal contains changes that have not yet been submitted...

Administrative Forms

Edit will open the forms. ?

[edit forms](#) [view history](#) [print preview](#)

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ?

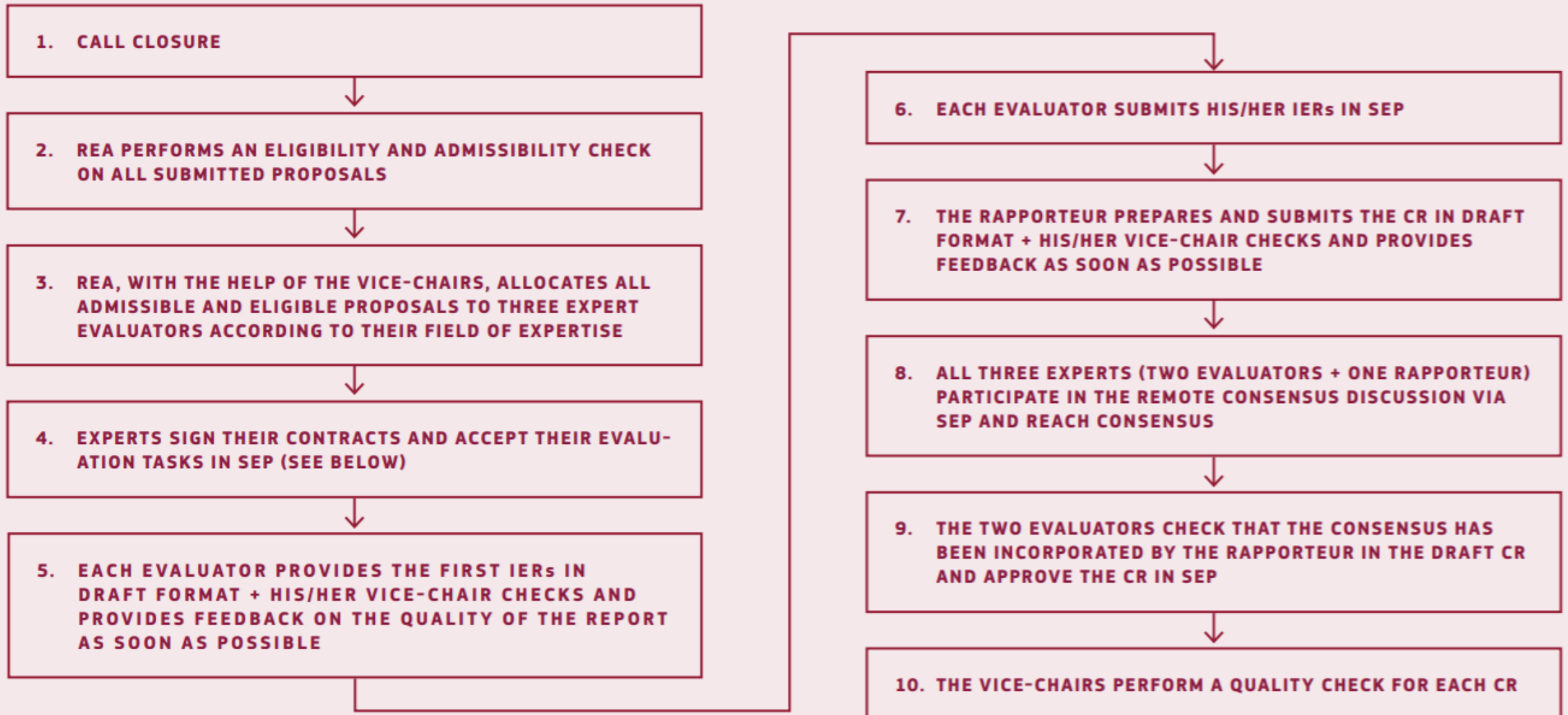
- Part B1 [upload](#) [?](#) [x](#)
- Part B2 [upload](#) [?](#) [x](#)

[<< Step 4 - Parties](#) [validate](#) [submit](#)

The Windows taskbar at the bottom shows the date and time as 22:27 on 24.06.2020.

PROPOSAL EVALUATION

PROPOSAL EVALUATION



MSCA IF EVALUATION

Read testimonials of evaluators:

- (in Estonian)
 - [https://www.etag.ee/wp-content/uploads/2019/03/How to get mscaif grant 2019 est.pdf](https://www.etag.ee/wp-content/uploads/2019/03/How_to_get_mscaif_grant_2019_est.pdf)
 - [https://www.etag.ee/wp-content/uploads/2019/03/MSCA H Paju EST.pdf](https://www.etag.ee/wp-content/uploads/2019/03/MSCA_H_Paju_EST.pdf)
- (inEnglish)
 - [https://www.etag.ee/wp-content/uploads/2019/03/MSCA H Paju evaluation infoseminar 2019-002.pdf](https://www.etag.ee/wp-content/uploads/2019/03/MSCA_H_Paju_evaluation_infoseminar_2019-002.pdf)

HOW TO BECOME AN EVALUATOR? REGISTER IN THE DATABASE

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/work-as-an-expert>

Register; videos; briefing; FAQs; ...

MSCA IF EVALUATION SUMMARY REPORT

Call ID; proposal number, acronym and title;
duration; scientific panel

Host organisation; budget

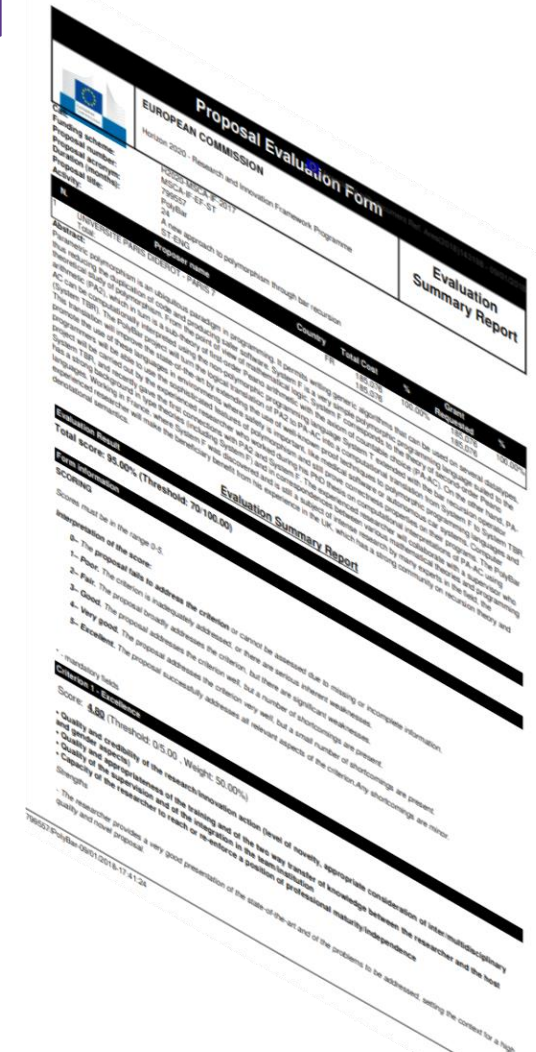
Abstract

Explanation of the scoring system

Overall score – up to 100%

Individual scores for each criterion (0...5); Strengths
and weaknesses per criterion

Any comments (for example on resubmission)



The screenshot displays the 'Evaluation Summary Report' section of a 'Proposal Evaluation Form' from the European Commission. The form includes fields for 'Funding Scheme', 'Proposal Number', 'Acronym', 'Title', 'Host Organisation', 'Country', and 'Total Cost'. The 'Evaluation Summary Report' section contains a 'Total score' of 88.00% (Threshold: 70-100.00%) and a 'Score' of 4.80 (Threshold: 0.00 - Weight: 50.00%). The report also includes a 'Quality and feasibility of the research/innovation' section with a score of 4.80 and a 'Quality and feasibility of the training and the best supervisor' section with a score of 4.80. The report is signed by the Scientific Panel and includes a date of 12/11/2019.

MSCA IF GRANT AGREEMENT PREPARATION

In case your proposal is successful, you (= your host organisation) receives an invitation to Grant agreement preparation (GAP)

GAP for MSCA IF is very simple and straightforward, as the proposal is transferred without editions to Annex I of the GA.

The Beneficiary will take the lead in GAP, and will submit the necessary data and sign the GA

You might be asked to include additional deliverables (DMP, Ethics)

Steps of GAP:

- Signing of the declaration of honour
- Enter and submit Grant data
- *Ethics review*
- Signing of the GA

https://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/from-evaluation-to-grant-signature/grant-preparation_en.htm

MSCA GAP

IMPORTANT THINGS TO CONSIDER

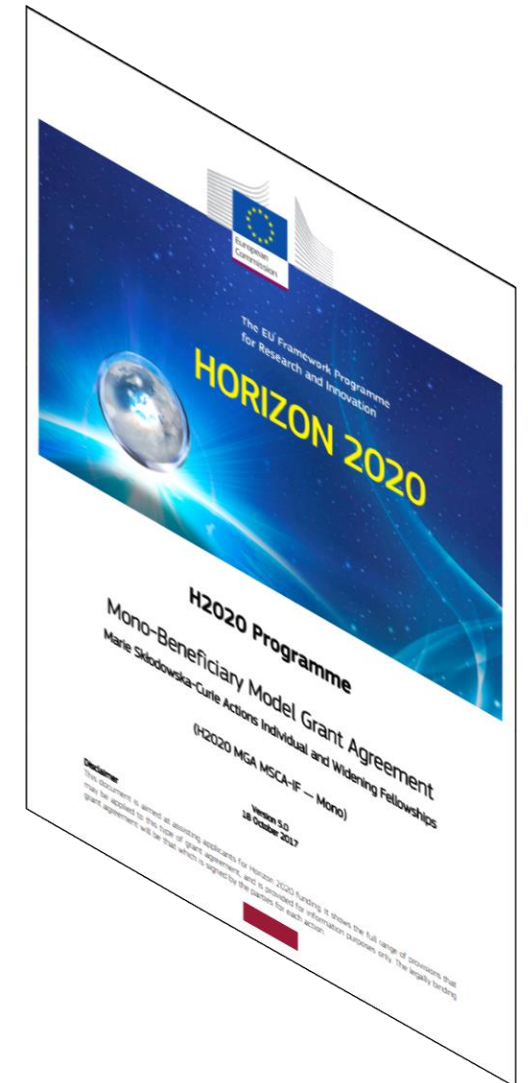
Start date of the project can be one of the following:

- 1st day of the month after entry into force (=both parties have signed) of the GA
- By notification (up to 12 months after entry into force of the GA)
- A fixed date (latest Sept 2022)
- At the start of the Project, the Host will conclude a work agreement with the Fellow
- For GF, it is recommended to conclude a partnership agreement with the outgoing Host
- The implementation of the Grant also depends on national legislation and the usual practices of the Host

SOURCES OF INFORMATION

OFFICIAL MATERIALS

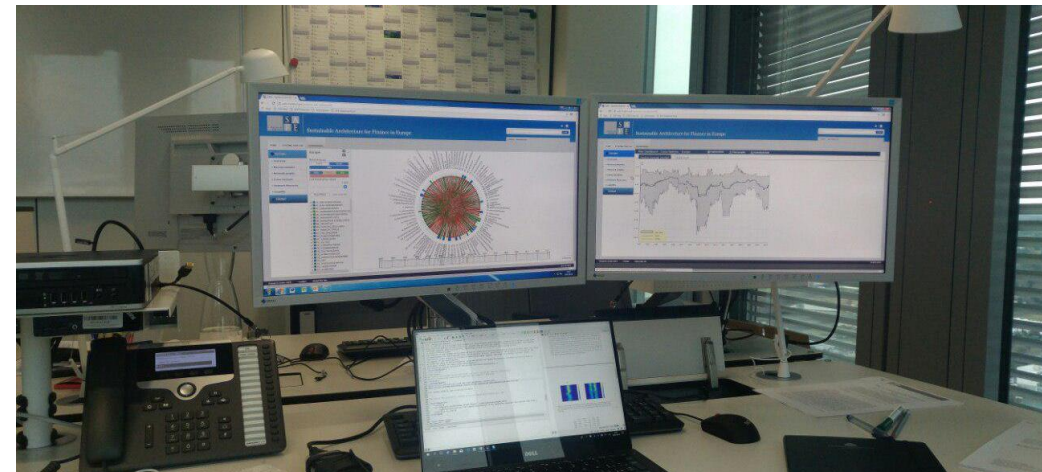
- The **MSCA model grant agreement**:
https://ec.europa.eu/research/participants/data/ref/h2020/mga/msca/h2020-mga-msca-if-mono_en.pdf
- **Annotated grant agreement**:
https://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/amga/h2020-amga_en.pdf
- **Horizon 2020 On-line Manual**:
http://ec.europa.eu/research/participants/docs/h2020-funding-guide/index_en.htm



SUPPORT UNTIL SUBMISSION

AUGUST-SEPTEMBER 2020

- Questions: any time; by e-mail
- On-line seminars: in August; registration required
- Proposal pre-screening: August-September; by e-mail
- Consultations: upon request; on-line



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