

**Training for the researchers and entrepreneurs
in the field of Energy and EURATOM
Riga, March 27 – 28, 2018**

- 1. General introduction to Horizon 2020**
- 2. Introduction to EURATOM Work Programme the NUCLEU 2020 project**
- 3. Introduction to Energy Work Programme and the C-Energy 2020 project**
 - 3a. Practical exercise with the work programme text – identifying important points**
 - 3b. Practical exercise with the work programme text – proposer’s response to the Commission’s expectations**
- 4. Partner search possibilities**
 - 4a. Practical exercise on compiling a personal profile**
- 5. Financial rules - presentation**
 - 5a. Revision questions on financial rules**
 - 5b. Practical exercise on budget preparation**
- 6. Questions and answers session**
- 7. Participant Portal - introduction**
 - 7a. Practical exercise – finding a call**
- 8. Participant portal – presentation continues**
 - 8a. Practical exercise – registration for access to participant portal**

9. Participant portal – presentation continues

9a. Practical exercise – finding the PIC code

9b. If not registered yet, registering for a PIC code

10. Participant portal – presentation continues. Introduction of proposal preparation environment

10a. Practical exercise – logging in to the test site and launching a proposal preparation process – administrative data, acronym, abstract etc

10b. Practical exercise – identifying work packages based on the text studied above, description of work in different work packages. Activities split into groups. All groups together form a kind of 'project consortium

11. Participant portal – presentation continues – other possibilities and functions

12. Preparing for a brokerage event

a. Practical exercise with selling the project idea or expertise of an institution/research team

b. Practical exercise on partner evaluation

13. Questions-answers session

14. General revision